



## Milnathort & Kinross Allotments Association

### BOARD MEETING

Thursday, 12<sup>th</sup> January 2017, 7:00pm

Loch Leven Community Campus, Kinross

### MINUTES

1.	<b>Welcome &amp; Apologies</b>	Sid Grant
2.	<b>Chair's Update</b> <u>Machinery:</u> Henderson's Grass Machinery collecting strimmer, lawnmower and rotovator for servicing.	Sid Grant
3.	<b>Secretary's Update</b> <u>Renewals &amp; Rents:</u> renewals issued. 15 Jan deadline for those wishing to give up plots – so far no notifications. Deadline for payments 28 Feb. So far 7 paid in full, one request for staged payments with first instalment paid. SG and JM noted they had spoken with two members who were considering giving up their plots. <u>Agreed:</u> JB to offer plots to wait list as per Association rules as soon as any notifications are received, to ensure new tenants get access to their plots as soon as possible after 1 February.  <u>Keys:</u> All plot holders giving up plots are required to return keys. Keys have been issued to Community Garden Users, for a deposit of £5. At present there are no spare keys available, agreed a number of spares should be held. <u>ACTION:</u> JB to get new keys cut.  <u>Farmers Markets</u> – 22 April; 27 May; 24 June; 22 July; 26 August; 23 Sept; 28 October. <u>ACTION:</u> JB to book stall for 27 May	Jen Best
4.	<b>Treasurer's Update</b> 2017 Insurance & RHS Membership invoice received and payment returned. £246. (pd.28/12/16) Easyfundraising (Q2&3) £27.39 received Bank Balance as of 30 Dec. £1261.44 Rents and Wreaths Workshop monies yet to be banked. <u>ACTION:</u> JB to demonstrate how members can set up Easy fundraising at a future meeting.	(J Best for A Barlow)
5.	<b>Site Inspection</b> Sid and Amanda will complete. Date in February to be agreed. As previously this will cover whole site including plots. Information gathered will inform site management and repairs and be shared with all plotholders by posting the info on the noticeboard in the community hut. <u>ACTION:</u> Sid and Amanda to agree February date for Site Inspection.	All



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6.	<p><b>Site Maintenance &amp; Community Garden</b></p> <p><u>Toilet:</u> Need to get bung to cap off pipe. Then can draft plans and submit to Building Regs for approval. <u>ACTION:</u> SG to purchase bung</p> <p><u>Community Hut Door:</u> Needs new handle. <u>ACTION:</u> SG to purchase new handle. JM/AP agreed to fit. Cover over padlock means it is difficult for some to access the padlock. <u>ACTION:</u> JM/AP to check whether the cover could be removed.</p> <p><u>Ice on paths:</u> Noted that paths have been slippery recently with frost. <u>ACTION:</u> SG to speak with PKC at Turfhill to see if Association could get some salt for the site.</p> <p>Community Garden Compost Bins: It is noted that the bins contain material that will not compost (easily). It was agreed that these would be emptied and the contents sorted, with non-compostable material to be removed from site. This could be done as part of the Composting Workshops. <u>ACTION:</u> JB to cost out the purchase of 6 builders grade plastic trugs. <u>ACTION:</u> SG to speak with Kinross in Bloom to see about borrowing their vehicle to take waste to Kinross Recycling Facility.</p>	All
7.	<p><b>Grant Applications</b></p> <p>A number of grants are available and the Association now following 2016 fundraising activities and the 2015/16 audited accounts to allow grant applications to progress. The Board discussed a number of options for the further development of the Community facilities and Community Garden. Further discussion is required and will be added to the February Agenda.</p> <ul style="list-style-type: none"> <li>• Completion of sensory garden planting</li> <li>• Completion of Community Hut guttering and rainwater storage</li> <li>• Painting of Community Hut and Store</li> <li>• New Roof for Store (incl. Rainwater harvesting and storage)</li> <li>• Creation of outdoor covered area between two containers (a number of potential options were discussed, incl. canvas cover; awnings; carports; design similar to carwash at the former Loch Leven Garage now the Bike Shop)</li> </ul>	All
8.	<p><b>Issues Raised by Members</b></p> <ol style="list-style-type: none"> <li>1. Allan Paterson (Plot 5) – Request for permission for: 1 further beehive (total 3) and to have up to 3 hens to be kept on allotment plot 5. – Both requests <b>approved</b>. Approval for hens is agreed but subject to the recommendation that Poultry not be brought to site until the Scottish Government's current requirement to keep all poultry indoors is lifted.</li> <li>2. Scott Paterson (Plot 14 co-worker) – Request from registered co-worker to take over tenancy of allotment plot 14 from current tenant Miranda Shephard who wishes to terminate tenancy. – Request <b>approved</b> – The Board noted this is within the Association rules. New tenancy agreement to be issued to Scott Paterson.</li> <li>3. David Gill (Plot 33) – Request to half plot 33, due to the plot being too much at present. The Board discussed this matter but felt that given the size of the plot and access etc. this could not be accommodated. The Board instead agreed 3 potential options that</li> </ol>	



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	<p>could be discussed with David. (1) swap plot for an allocated space in the Community Garden; (2) Association could provide a buddy to help, with advice and planning the plot; (3) the Association could contact wait list members to see if one might be interested in helping David as an informal co-worker while they wait for a plot to become available.</p> <p><u>ACTION:</u> JB to contact David Gill with options.</p>	
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**Attendees:** Sid Grant; Pauline Copeland; Jimmy McLaren; Amanda James; Jen Best; Allan Paterson; Beryl Paterson

**Apologies:** Ann Barlow; Jacqui Ritchie;

### Minutes Approved and Authorised By:

*Sid Grant*

**Date:** 25 January 2017

*Jennifer Best*

**Date:** 29 January 2017