



# Milnathort & Kinross Allotments Association

## BOARD MEETING

Thursday, 7<sup>th</sup> July 2017, 7:00pm  
Allotments, Turfhill, By Kinross

### AGENDA

1.	Welcome & Apologies	Sid Grant
2.	<p><b>Actions &amp; Minutes</b></p> <p><u>17-06c:</u> JB to e-mail members to inform them about shared Community Hut key/where to find it. – <b>complete</b> (for info, e-mail sent 11/06/17)</p> <p><u>17-17:</u> SG &amp; AJ to compile list site tasks. SG to print list to be kept in tool store for plotheholders to record voluntary hours/tasks completed. – <b>complete</b></p> <p><u>17-18:</u> Kilgraston school has manure on offer- SG to liaise with Kilgraston re transport/time for delivery. Manure to be left till end of year to rot down further.-negotiations ongoing</p> <p><u>17-22:</u> Plant tables moved – action <b>complete</b> but repairs required on each table.</p> <p><u>17-23:</u> JB to add hyperlink to Garden Focus website on MKAA website –ongoing –JB to check out.</p> <p><u>17-25:</u> JB to e-mail plotheholder to check if giving up plot. E-mail sent. No reply yet received – still no reply by 07/07/17</p> <p><u>17-26:</u> SG to contact JM re membership form - <b>complete</b></p> <p><u>17-36:</u> Action Earth JB to make application for plants for Sensory Garden. Little Seedlings to be asked to help with planting - ongoing</p> <p><u>17-37:</u> SG to write to Dobbies' manager requesting consideration for grant. See section 6 – Donation of plants etc for Sensory Garden agreed. <b>Action: Plant selection &amp; planting in September after cabbages are over AJ/PC/JB</b></p> <p><u>17-38:</u> JB to complete Federation of City Farms and Community Gardens Application form - ongoing</p>	Sid Grant



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	<p><u>17-39:</u> JB to e-mail application to Moto Trust local charity partners' fund for grant for paint for sheds (to meet planning conditions) – ongoing, see 17-43</p> <p><u>17-40:</u> JB to follow up T in the park Community Trust Fund - requires quotes prior to application. <b>Action: JB to get quotes and apply.</b></p> <p><u>17-41:</u> SG to investigate community grant from Jewsons re building materials for conversion of hut roof for rainwater collection. No reply from Jewson's. <b>Action: SG to follow up.</b></p> <p><u>17-42:</u> SG to seek advice re emptying of toilet (also required before toilet can be re-instated) SG has meeting 9th June with Perth Allotments to discuss. Meeting postponed by PA. <b>Action: SG to contact to re-arrange.</b></p> <ul style="list-style-type: none"> <li>• <u>17-43:</u> JB to check prices and availability of paint for sheds on eBay - <b>Metal Paint for Sheds</b> 20L grey primer* £79.99; 20L satin mid green top coat £129.99. 1L covers approx. 10 sqm. Thinners 5L £16.99. Or for top coat could get John Deere Green Tractor Enamel Gloss for £105.99 for 20L – this is faster drying 6 hrs compared to 24 hours. Same coverage. *Specialist paint – will prime rust if flake removed. <b>Action: Work to be done over summer, with possible assistance from other Community Groups eg Men's Shed.</b> <b>Action: JB to purchase primer &amp; brushes.</b></li> </ul> <p><u>17-44:</u> AB to invoice users Polytunnel spaces – <b>completed.</b> See Treasurer's report.</p> <p><u>17-45:</u> Next whole-site inspection to be in June (SG/AJ). Letters to go out thereafter where action is required.</p> <ul style="list-style-type: none"> <li>• <b>Plot Edges - Action: All plotholders must either remove or shear down weeds so that edges can be strimmed. Weeds must be removed from site, not composted, as municipal/industrial composting is required to kill pernicious weeds.</b></li> <li>• Six problem plots identified</li> <li>• <b>Action:</b> <ul style="list-style-type: none"> <li>○ <b>Termination recommended for plot 12</b> - numerous warnings already given and notice issued last year.</li> <li>○ <b>Investigate splitting plot 24.</b> (This is the <b>only plot on site</b> suitable for splitting as access could be created via orchard.) <b>Plotholder to strim or cover uncultivated areas with membrane within 6-8 weeks to avoid contamination of other plots</b></li> </ul> </li> </ul>	
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	<ul style="list-style-type: none"> <li>○ <b>Enforcement notices to be issued re plots 31-34 giving 12 weeks for compliance to avoid termination.</b> None meet acceptable criteria. However Plot 31 is 30% cultivated &amp; AP offers to assist by strimming the remainder. Plot 32 appears abandoned. Plot 33 - sharing agreed but share partner not available. Plot 34 - minimal cultivation.</li> <li>○ <b>Plotholders voluntarily surrendering plots may return to the waiting list if they wish. (Termination notices do not allow this.)</b></li> </ul> <p><u>17-46:</u> AJ to send photograph to researcher seeking advice re: Rough grass encroaching on Wildflower area – solved. (AJ has chopped back weeds. Wild flowers now appearing.)</p>	
3.	<b>Chair's Update</b> <ul style="list-style-type: none"> <li>• Site Inspection – agree actions required <b>See 17.45</b></li> <li>• <i>Task/Hours form issued. Master list in Community Hut.</i> <b>Action: Plotholders to record hours spent on communal areas of site ie areas outwith own plot. Minimum expected is 10 hours per year</b></li> <li>• <i>Completion of fencing around new plots required.</i></li> </ul>	Sid Grant
4.	<b>Secretary's Update</b> <ul style="list-style-type: none"> <li>• Memberships Application from 2 prospective members Rachel and Shaun Milne. <i>Formal application now received.</i> <b>Action: JB to follow up what they are looking for.</b></li> <li>• <i>Currently 52 members, with 3-4 on waiting list for plots.</i></li> <li>• Annual Report – sign-off required. <b>Action: JB to submit by uploading to MKAA website.</b></li> <li>• September Fete – Date agreed as Saturday, <b>September 16<sup>th</sup>.</b> <i>To be combined with repeat of networking event (as per April 17) by inviting representatives other Community Groups</i></li> <li>• Need to agree meeting dates up to and including AGM so can book rooms. <b>1<sup>st</sup> Thursday of each month agreed. Action: SG to contact Tracey Ramsay re booking of rooms at Campus.</b></li> <li>• <b>AGM Thursday, 2<sup>nd</sup> November.</b></li> </ul>	Jen Best
4.	<b>Treasurer's Update</b> <ul style="list-style-type: none"> <li>• <i>Balance £2796.19 + £50 petty cash on 05.07.17</i></li> <li>• <i>Polytunnel payments now all made</i></li> <li>• <i>2 polytunnel plots (U&amp;V) need cleared.</i></li> </ul>	Ann Barlow



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5.	<b>Workshops &amp; Work Programme</b>  <b>Work Programme</b> <ul style="list-style-type: none"> <li>Painting Sheds <b>Action: date to be arranged for work to be done as part of work day when paint etc has been purchased</b></li> <li><b>Paths</b> – weed issues. <i>Unanimous agreement by Board that treatment of roadways with Acetic Acid (vinegar) is required and acceptable. Action: SG to approach DMcN to carry out work in still weather.</i></li> </ul>	All
6.	<b>Grant Applications</b> <ul style="list-style-type: none"> <li>Screwfix – need timber requirements so can price for application.</li> <li>Screwfix offer grants for Community building esp. where there is a sustainability theme ( rainwater harvesting? Awning?) Up to £20K available. <b>Action: JB to follow up. JMcl/Neil to be asked to list requirements for rain harvesting on toolshed.</b></li> <li>Rainwater harvesting for polytunnel to be planned for next year.</li> </ul>	All
8.	<b>Issues Raised by Members</b> <ul style="list-style-type: none"> <li>None received</li> </ul> <b>AOCB</b> <ul style="list-style-type: none"> <li><b>JB</b> – query received from Broke not Broken requesting produce from MKAA. Noted that BnB have growing site behind St Pauls church and previously turned down offer of growing beds by MKAA. <b>Action: AJ to report back to BnB. MKAA surplus produce is sold as a source of fund-raising. Community growing beds remain available on site.</b></li> </ul>	

**Next meeting: 3<sup>rd</sup> August at MKAA Community Shed.**

**Attendees:** Sid Grant, Anne Barlow, Amanda James, Alan & Beryl Paterson, Pauline Copeland, Jacqui Ritchie, Carol Page.

**Apologies:** Jimmy MacLaren, Juliette Finnie.



## **Milnathort & Kinross Allotments Association**

**Minutes Approved and Authorised By:**

***Sid Grant***

***Amanada James***

**Date: 17 July 2017**

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